

July 19, 2017

Certification ID 54725
WEST COAST MATERIALS LLC
2190 Guinevere Ct
Merced, CA 95340

Subject: Disabled Veteran Business Enterprise Certification Approval

Dear Business Owner(s) and/or Officer(s):

Congratulations on your State of California Disabled Veteran Business Enterprise (DVBE) certification! Your business is now eligible to participate in the State's DVBE program's goal to spend three percent of the state's annual contracting dollars with DVBE businesses.

Proof of Certification

To view and print your certification profile, including the certification effective and expiration dates, go to <https://www.caleprocure.ca.gov>, then:

- Click on "Quicklinks"
- Click on "Find certified SB/DVBE".
- Enter your business name or your Certification ID number.
- Click the Search button.
- Click on your business name and your supplier profile will display. Print this page for proof of your active certification.

To view your keywords and classifications, click on "View Keywords" or "View Classifications".

Bid Notifications

To receive bid notifications, your firm must have a registration in CaleProcure. Go to <https://www.caleprocure.ca.gov> to get registered.

Annual Submission Requirement

During your certification, a copy of your most recently completed federal tax return(s) as filed with the Internal Revenue Service must be submitted to the Office of Small Business and DVBE Services (OSDS). In addition to the business tax returns, each partner of a partnership business must also submit individual federal tax returns. Businesses that rent equipment to the state must submit individual federal tax returns for each disabled veteran owner within 90 days of the individual's tax return filing due date. If you have been granted a tax filing extension with the Internal Revenue Service, submit a copy of the extension form; then submit a copy of the tax return once filed.

Maintaining Certification Profile

Visit <https://www.caleprocure.ca.gov> to update your certification profile online. Alternatively, you may complete a Certification Information Change form located at <http://www.documents.dgs.ca.gov/pd/smallbus/certchange.pdf> and send via mail, fax 916.375.4950 or by email to OSDSHelp@dgs.ca.gov

Recertification

Complete and submit an online recertification application at <https://www.caleprocure.ca.gov> no more than 90 days prior to the expiration date whether or not you receive a recertification notice from OSDS.

Business Structure Change

If your business has changed its structure (for example; sole proprietorship to corporation), please call our office at 916.375.4940. Your business must submit a new application with the required supporting documentation, including documentation from the Internal Revenue Service verifying the new Tax Identification Number (TIN) for the entity.

Withdraw Certification

If your business is no longer doing business, has been sold or no longer meets certification eligibility requirements, you can complete and submit a Certification Information Change form located at <http://www.documents.dgs.ca.gov/pd/smallbus/certchange.pdf> to withdraw your certification. Certification eligibility requirements are located at <http://www.dgs.ca.gov/pd/Programs/OSDS/DVBEEligibilityBenefits.aspx>

If you have any questions, please contact the OSDS at 916.375-4940, by email at OSDSHelp@dgs.ca.gov or by fax 916.375.4950.

Sincerely,

Office of Small Business and DVBE Services